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ऐवान-ए-ग़ालिब मार्ग
कोटला रोड, नई दिल्ली - 110 002
Aiwan-E-Ghalib Marg,
Kotla Road, New Delhi - 110 002

भारतीय दन्त परिषद
DENTAL COUNCIL OF INDIA
(CONSTITUTED UNDER THE DENTISTS ACT, 1948)

No.Z.34020/1/2016-Admin/ 17149

Dated the 22 January, 2018

Request for Expression of Interest (EOI) for hosting a series of WEBINARS from interested parties on Dental Education in India

Reference No. EOI-01/18

The Dental Council of India was established by an Act of Parliament (16 of 1948) and is functioning under the Administrative Control of Government of India, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi to regulate the profession of dentistry in the country.

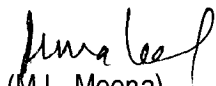
The Dental Council of India intends to organize a series of **WEBINARS on Dental Education for students/faculties and others all over India**, for which interested parties are invited to submit their expression of interest (EOI) for hosting the webinars in the prescribed format at "Annexure-I"

The EOI's should be submitted only in a sealed envelope super scribed as "**Expression of Interest for hosting Webinars**" and addressed to "The Joint Secretary (L&A), Dental Council of India, 1st Floor, Combined Council Building, Aiwan-E-Galib Marg, Kotla Road, Opp. Mata Sundri College for Women, New Delhi-110002" and **should reach this office latest by 16.02.2018 at 5.00 p.m..** Thereafter, no EOI shall be entertained.

This issue with the prior approval of the Executive Committee of the Council in its meeting dated 13.11.2017.

Yours faithfully,

Encls:- As noted above


(M.L. Meena)
Joint Secretary (L&A)
Dental Council of India

To

1. Notice Board.
2. Server Section, to upload the same on DCI Website in Public Notice section.

CC:

The President, Dental Council of India, New Delhi.

EOI Submission Form
Hosting webinars on Dental Education for students/faculties and others all over India

1. Background

1.1 Contact Details

Name of the Company	
Mailing Address	
E-Mail	
Telephone	
Fax	
Website	

1.2 Legal Registration (if any)

Place of Registration & Registration No.	Date of Incorporation	Director's Name

1.3 GST / TIN No. _____ Registration Date _____

2. Previous experience

2.1 Geographical coverage and experience working with organizations

Criteria	Response
Geographical list showing where work has been done in the past three years	
Previous experience in working with other organization	

2.2 Outline of assignments relevant to this present EOI that were completed by the bidder within last three years.

Name of client and contact details	Description of Assignment	Completion date

2.3 Details of current assignments in progress

Name of client and contact details	Description of Assignment	Completion due date

3. Proposed details of the assignment

Procedure of your company to host such type of webinars	
Your role in managing schedules/sending invitations	
Role of attendees	
Role of panelist	
Your role in conducting polls, surveys, reporting, and analytics of the webinars	
Role of the organizer (DCI)	
Device compatibility	
Audio/Video conference integration	
Self care webcast/ Managed webcast	
Deferred line/ uploading videos in a portal/ digital library	
Presentations/ Pre recorded videos/ chat based questions	

4. Any other information

5. Certification

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible.

Name

Functional Title

Signature

Date

Company Seal/Stamp